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Committee on Conferences
Substantive session of 2000

Agenda and programme of work for 2000

The agenda for the substantive session of 2000 of the Committee on Conferences was approved by the Committee at its organizational session, on 27 April 2000, on the basis of a draft agenda proposed by the Secretariat in document A/AC.172/2000/L.1. The approved agenda for the substantive session of 2000 is accordingly issued in the present document, together with annotations regarding the documentation for the Committee's consideration in 2000.

Agenda for the substantive session of 2000

1. Adoption of the agenda and other organizational matters.
2. Calendar of conferences and meetings:
   - (a) Adoption of the draft revised calendar of conferences and meetings for 2001;
   - (b) Utilization of conference-servicing resources and facilities:
     - (i) Meeting statistics of United Nations organs;
     - (ii) Consultations with or letters to bodies concerning utilization of the conference services available to them;
     - (iii) Provision of interpretation services to meetings of regional and other major groupings of Member States;
     - (iv) Improved utilization of conference facilities at the United Nations Office at Nairobi;
     - (v) Improved coordination of conference services;
     - (vi) Improved utilization of conference facilities at the regional centres;
   - (c) Requests for exceptions to section I, paragraph 7, of General Assembly resolution 40/243.

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3. Documentation and publication-related matters:
   (a) Distribution of documentation;
   (b) Compliance with the regulations concerning page limits;
   (c) United Nations publications.
4. Translation- and interpretation-related matters:
   (a) Use of remote interpretation;
   (b) Utilization of new technologies.
5. Information technology.
6. Review of the procedure on the participation of observers.
7. Adoption of the report.

Annotations

1. Adoption of the agenda and other organizational matters

2. Calendar of conferences and meetings

(a) Adoption of the draft revised calendar of conferences and meetings for 2001

A draft revised calendar for 2001 will be submitted by the Secretariat to the Committee.

(b) Improved utilization of conference-servicing resources and facilities

(i) Meeting statistics of United Nations organs

The Secretariat will submit to the Committee a report on meeting statistics of United Nations organs.

(ii) Consultations with or letters to bodies concerning utilization of the conference services available to them

An oral report will be presented on the matter.

(iii) Provision of interpretation services to meetings of regional and other major groupings of Member States

The Secretariat will provide a written report.

(iv) Improved utilization of conference facilities at the United Nations Office at Nairobi

A written report will be submitted.

(v) Improved coordination of conference services

Under this sub-item, the Secretariat will take appropriate measures to continue the active dialogue between conference services and the secretariats of intergovernmental bodies, take into account the timing of the videoconferencing

when proposing the order of items at the substantive session, and comply with the request to update the administrative instruction of 8 May 1987 on guidelines for the preparation of host Government agreements falling under General Assembly resolution 40/243 (ST/AI/342).

(vi) Improved utilization of conference facilities at the regional centres

The Committee would review a report prepared by the Secretariat on compliance with paragraph 27 of section B of General Assembly resolution 54/248 and paragraph 120 of resolution 54/249 on the above subject.

(c) Requests for exceptions to section I, paragraph 7, of General Assembly resolution 40/243

In accordance with established procedure, chairmen of subsidiary organs of the General Assembly that wish to meet at Headquarters during the main part of the fifty-fifth session of the Assembly should submit their requests to the Chairman of the Committee on Conferences. Requests so received will be submitted to the Committee in a conference room paper, which will be issued as close as possible to the opening of the session so as to ensure the inclusion of the fullest information possible.

3. Documentation and publication-related matters

(a) Distribution of documentation

The Secretariat will prepare a written report on proposals to ensure the timely distribution of documentation.

(b) Compliance with the regulations concerning page limits

The Secretariat will prepare a written report on the subject.

(c) United Nations publications

A conference room paper will be prepared on the implementation of paragraph 7 of General Assembly resolution 54/259.

4. Translation- and interpretation-related matters

(a) Use of remote interpretation

The Secretariat will report on the matter.

(b) Utilization of new technologies

The Secretariat will report on the status of the introduction of new technologies.

5. Information technology

A report on the multilingual development, maintenance and enrichment of the United Nations web sites (A/AC.198/2000/7-A/AC.172/2000/4) will be made available to the Committee.

6. **Review of the procedure on the participation of observers**

   The Committee will review its current procedure.

7. **Adoption of the report**